



*Redefine communication access with us today.*

Start or enhance your career path with Deaf Empowerment Awareness Foundation, Inc. (DEAF, Inc.). Be affiliated with a nonprofit organization in the St. Louis Metro area that 100% completely supports and benefits the deaf, hard of hearing, and DeafBlind community! Be a part of an organization that nurtures your career and appreciates you.

**POSITION:** COMMUNITY ADVOCATE – YOUTH & FAMILY PROGRAM  
**CLASSIFICATION:** FULL-TIME, NON-EXEMPT  
**REPORTS TO:** COMMUNITY PROGRAM DIRECTOR  
**LOCATION:** ST. LOUIS, MISSOURI  
**SALARY:** COMMENSURATE WITH EXPERIENCE AND QUALIFICATIONS  
**OPENING DATE:** APRIL 01, 2024  
**CLOSING DATE:** UNTIL FILLED

#### **POSITION SUMMARY:**

DEAF, Inc. is a 501(c)(3) non-profit providing vital community and 24/7 interpreting services for the Deaf, Hard of Hearing, and DeafBlind (DDBHH) communities in the St. Louis metropolitan area. This position is instrumental in advancing DEAF, Inc.'s mission by delivering direct support, community advocacy, education, and outreach through the Youth & Family program.

#### **Essential Functions and Responsibilities**

- **Program and Event Coordination:** Organizing and overseeing Youth and Family program events, such as workshops, support groups, peer-social activities, and educational sessions.
- **Community Building:** Fostering a sense of belonging and community among deaf youth and families, encouraging participation in social and recreational activities.
- **Mentorship:** Serving as a mentor and role model for deaf youth and young adults, providing guidance, encouragement, and a supportive presence.
- **Advocacy:** Advocating for the needs and rights of deaf youth and families, both within the organization and in the broader community, to ensure they receive appropriate services and resources.
- **Communication:** Maintaining regular communication with deaf youth, young adults, and parents, addressing their concerns, providing information, and facilitating effective two-way communication.
- **Resource Referral:** Developing and maintaining a network of community resources and referrals to connect deaf youth and families with necessary services, such as counseling, healthcare, and educational support.
- **Training and Education:** Offering workshops, seminars, and training sessions on topics relevant to deafness, sign language, and youth and family issues such as communication skills, parenting strategies, or mental health awareness.
- **Collaboration:** Collaborate closely with team members and other professionals to provide comprehensive support and resources.
- **Documentation:** Keeping accurate and timely records of interactions, services provided, and progress.



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- Program Evaluation: Assessing the effectiveness of Youth & Family program activities, gathering feedback, and making necessary improvements.
- Continuous Learning: Staying updated on best practices, new research, and emerging trends in deaf youth and family support.
- Other Duties: Perform other duties as assigned.

### Minimum Qualifications

- Bachelor's degree in a related field such as social work, psychology, counseling, education, or a relevant human services discipline. Or a HS degree or equivalent education and a minimum of five years in the human service field working with youth plus additional documented relevant training or coursework may be considered.
- Strong American Sign Language (ASL) proficiency skills
- Previous experience working with youth and families, particularly those from diverse backgrounds
- Experience in program coordination, preferably in a non-profit or community-based setting.
- Familiarity with deaf culture, its history, values, and community dynamics
- Passion and Commitment – A genuine passion for education, community engagement, and promoting understanding
- Understand and support the mission of DEAF, Inc.
- Flexible schedule
- Valid Driver's License and Vehicle Insurance

### Preferred Qualifications

- Experience in non-profit organizations
- Experience in planning events

### Key Knowledge, Skills, and Abilities

- Knowledge and ability to use various computer applications (Microsoft Office, iCloud, and SharePoint)
- Experience with virtual platforms (Zoom)
- Working knowledge of office equipment such as projectors, printers, scanners, etc.
- Strong expressive and written communication skills
- Excellent phone etiquette, customer service, and interpersonal skills
- Excellent organization and time management skills
- Ability to work under pressure, multi-task and prioritize work
- Ability to promote an atmosphere of cooperation and mutual support
- Ability to work both independently and as a core team member
- Punctual attendance and availability for last-minute tasks to meet the needs of the organization
- Foster an inclusive and supportive learning environment for all
- Foster cultural awareness and respect for the deaf community

*We are an equal employment opportunity employer. We do not discriminate on the basis of race, color, religion, national origin, sex, age, disability or any other status which may be protected by Federal, State or local law*



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