



Redefine communication access with us today.

Start or enhance your career path with Deaf Empowerment Awareness Foundation, Inc. (DEAF, Inc.). Be affiliated with a nonprofit organization in the St. Louis Metro area that 100% completely supports and benefits the deaf, hard of hearing, and DeafBlind community! Be a part of an organization that nurtures your career and appreciates you.

POSITION: COMMUNITY EDUCATOR
CLASSIFICATION: FULL-TIME, NON-EXEMPT
REPORTS TO: COMMUNITY PROGRAM DIRECTOR
LOCATION: ST. LOUIS, MISSOURI
SALARY: COMMENSURATE WITH EXPERIENCE AND QUALIFICATIONS
OPENING DATE: JANUARY 04, 2024
CLOSING DATE: UNTIL FILLED

POSITION SUMMARY:

DEAF, Inc. is a 501(c)(3) non-profit charity that provides community and 24/7 interpreting services for the deaf, hard of hearing, and Deafblind community in the St. Louis metro area. This position plays a vital role in advancing DEAF, Inc.'s mission by providing high-quality ASL classes and community trainings that empower individuals and promote greater understanding deaf culture and communication.

Essential Functions and Responsibilities

- **ASL Class Coordination:** Develop and manage curriculum for ASL classes tailored to various skill level; plan class schedules, location, and registration processes; provide effective and engaging ASL instruction to students; maintain accurate attendance records and student progress tracking.
- **Community Training Development:** Identify training needs within the community related to ASL, deaf culture, ADA laws and related topics; design and develop educational workshops and presentations for different target audiences; collaborate with subject matter experts to ensure training content is accurate and relevant.
- **Evaluation and Improvement:** Collect feedback from participants to assess the effectiveness of classes and trainings.
- **Outreach and Promotion:** Promote ASL classes and community trainings through various channels, including social media, newsletters, and community events; Establish partnerships with local schools, organizations and businesses to expand outreach; attend relevant community events to increase DEAF, Inc.'s visibility and recruit participants.
- **Collaborate with other team members** to ensure a cohesive approach to community education and outreach initiatives.
- **Provide regular reports** to Director on class enrollment, progress, and outcomes.
- **Attend relevant trainings** to enhance teaching skills and stay updated on current trends, research, and best practices in ASL instruction and community education.
- **Other duties** as assigned by Director of Community Programs.



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For more information: visit www.deafinc.org

Minimum Qualifications

- Bachelor's degree in ASL/Deaf Studies, linguistics, education of the deaf, bilingual education or a related field and three years' experience in teaching ASL. A HS degree or equivalent education and a minimum of five years of teaching ASL plus additional documented relevant training or coursework may be considered.
- At least 3 years of teaching experience, including teaching, training, or workshop facilitation
- Strong American Sign Language (ASL) proficiency skills
- Familiarity with deaf culture, its history, values, and community dynamics
- Passion and Commitment – A genuine passion for education, community engagement, and promoting understanding
- Understand and support the mission of DEAF, Inc.
- Flexible schedule
- Valid Driver's License and Vehicle Insurance

Preferred Qualifications

- Experience in non-profit organizations

Key Knowledge, Skills, and Abilities

- Knowledge and ability to use various computer applications (Microsoft Office, iCloud, and SharePoint)
- Experience with virtual platforms (Zoom)
- Working knowledge of office equipment such as projectors, printers, scanners, etc.
- Strong expressive and written communication skills
- Excellent phone etiquette, customer service, and interpersonal skills
- Excellent organization and time management skills
- Ability to work under pressure, multi-task and prioritize work
- Ability to promote an atmosphere of cooperation and mutual support
- Ability to work both independently and as a core team member
- Punctual attendance and availability for last-minute tasks to meet the needs of the organization
- Foster an inclusive and supportive learning environment for all
- Foster cultural awareness and respect for the deaf community

We are an equal employment opportunity employer. We do not discriminate on the basis of race, color, religion, national origin, sex, age, disability or any other status which may be protected by Federal, State or local law



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